



Business Armadale Chamber of Commerce

Agenda

Annual General Meeting
23 June 2022

Armadale District Hall Supper Room 6 to 8 pm
Jull St Armadale

1. Open:
2. Welcome Address: Chairman – Henry Zelones OAM LGM JP
Acknowledgement of the traditional custodians
Acknowledgement of our Hosts – City of Armadale
Acknowledgement of BA Sponsors
Introduce current Board Members -
Acknowledgement of Special Guests & Guest Speaker
3. Apologies:
4. Minutes of previous AGM:
Recommendation: **The AGM minutes of the 14 April 2021 be approved as distributed.** Moved
5. Annual Chairman's Report:
Recommendation: **The Chairman's report be received.** Moved
6. Financial Report for 2018-2019:
As a Tier 1 Association there is no longer a requirement for a full audit. Attached to the Agenda is a copy of the Annual Report.
Recommendation: **Report be received.** Moved
7. Declaration of Proxies
8. Election of Board Members:
Declaration of Voting Members: As all voting processes will be conducted by a show of hands, the President requests that if you are not a member that you don't vote.
9. BA CoC - Election of Board of Management Members and Officer Bearers
Board Member are elected for a 2-year term at each AGM.

Continuing Board Members are Bernadette O'Connor, Natalie Crosswell, Frances Thornton and Stephen Anthony were elected as Members of the Board of Management and have completed year 1 of their 2-year term.

Members who retired from the Board before completing their term were Nina Atiya, Kim Power and Fran Thornton. John Hardy was seconded to the Board as a replacement for Nina Atiya. Pru Cameron was seconded as a replacement for Fran Thornton.

President Henry Zelones term also expires at this AGM and is eligible for to renominate. John Hardy and Pru Cameron's positions on the Board will be



Business Armadale Chamber of Commerce

declared vacant but are both eligible to renominate for the Board.

Declaration of the number of Board Members to be elected. The current Board recommends a minimum of 6 and a maximum of 9.

Recommendation: **That AGM supports a minimum of 6 Board Members to a Maximum of 9 Moved**

Election of Board Members:
Declaration of Election Result. Moved

Election of Office Bearers:
Declaration of Election Result

Motion to destroy ballots if required: Presentation of Certificates to New Members:

10. Question Time: The Chairman will Endeavor to answer all questions at the AGM meeting, Should the allotted time for the meeting expire, all additional questions will be taken on notice.

11. Close:

President's Report
Annual General Meeting
23 June 2022

Obviously as everyone would be aware the past two years have been very disruptive for small business. Business Armadale was no different, although I believe we managed with an active events calendar.

- In January 2021 we held a networking breakfast at Avocados.
- In February we held a pre-election Politicians Breakfast at Avocados restaurant. With the State election to held in March we had our local pollies give us their views on the future for Armadale. Tony Buti, Yas Mubarakai and Alessa Hayden being local MPs were in attendance.
- March event was postponed due to COVID restrictions
- April, The AGM meeting was hosted by the City of Armadale and held in the Function Room at the Administration Centre.
- May, we were back on Board with a presentation from Matthew Keough. This turned out to be more about the disruptions to Businesses in Kelmscott due to the road works resulting from the Denny Ave and Davis Road and rail works.
- June, we gathered for a breakfast networking meeting with Hugh Jones, our latest Member of Parliament as a result of the March elections.
- July, we invited Tony Buti, as a Minister in the McGowen Government, give us a brief run down on his new Portfolios. It has been some years since Armadale had a member in the State Cabinet.
- Also, in July we were notified that we were successful in our application for a Community Grant for amount of \$2300.00 to replace our aging and failing computer equipment. We would like to thank Dr Tony Buti for his support.



Business Armadale Chamber of Commerce

- August, we had two representatives from Development WA to present on that agency's agenda for local development. We had a good look at the growing Forrestdale Business Park.
- September, we had the Minister for Small Business, the Hon Reece Whitby to present on the Government's views and programs that impact on small in our region.
- October, we were back at Avocados for a presentation By Andrew Hastie, the member for the Federal Seat of Canning. Andrew's event was Sponsored by Alita Constructions. The event was very well received by Chamber members.
- November, we had to cancel an event with Minister Rita Saffioti. The was due to Circumstances beyond our control and the Minister agreed to attend a BA meeting in the new year
- December, we held a Christmas Sundowner on the 'Green" at Elizabethan Village to close out the year.

The start of 2022 was not great with restrictions back in place due to a rise in a new variant of COVID. 2 events had to be cancelled but we were back on deck with another pre-election Politicians Breakfast at Avocados in Kelmscott. Both Matthew Keogh and Andrew Hastie give excellent presentation on the future for the Armadale region. At the time drafting this report, the election has yet to take place.

As you can see from the financial report from the Treasurer, we are well place financially and our sustainability measures we put in place in 2020 are keeping us in a sound position. There has been a small growth in our memberships, and I am happy to say that most of our members have renewed their memberships in 2021.

That said, your Board has worked very hard had with a smaller number of members than usual to deliver Value to our members. I would like to thank my Board members for their strong support for BA. I would also like to thank our Admin Officer Lynda Rose, for her work during the year. I don't know where would have been without her.

Thank You.

Before I finish, I would like to make a few presentations.

Board Elections

Steps for the election of the Board and Office Bearers.

1. The Rules of Association for Business Armadale adopted in September 2020 require that a Declaration of the number of Board members be adopted at each AGM.
2. A Motion is required at the AGM to set the number of Board members to between 7 to a maximum of 9. With power of the Elected Board members to second Board additional members if required to make up the numbers. **Move that**
3. The Rules of the Association also require that an election of Members to the Board of Management be held immediately prior to the election of Office Bearers. A call for nominations was sent to all members 30 days prior to the AGM.



Business Armadale Chamber of Commerce

Members who were elected at the last AGM for a two-year term were Bernadette O'Connor, Natalie Crosswell, Frances Thornton, Stephen Anthony. Due to other work commitments Francis Thornton has decided to retire early. Since the last AGM 2 Board Members were seconded from the Membership, those being Pru Cameron and John Hardy. John Hardy has decided not to nominate for a Board position.

Nominations for the Board of Management were received in writing from?

As there are positions still available, I will call for nominations from the floor.
Move nominations be received

4. If there are no nominations from the floor a motion from the meeting is required for these 2 members to be elected. **Move that**

5. The Election of Office Bearers.

The following Nominations for the Office Bearer positions have been received from current Board Members for the following positions.

Chairman –

Deputy Chairman –

Secretary –

Treasurer –

As there were no other nominations received, I declare that the officer bearers for Business Armadale 2022/2023 are President/Chair, Deputy President/Chair, Secretary and Treasurer.



Business Armadale Chamber of Commerce

Business Armadale Chamber of Commerce

Annual General Meeting Minutes

14th April 2021 @ 6pm

City of Armadale Function Room

Open Welcome at 6pm by Henry Zelones Chairman

- Acknowledgement of the traditional Custodians
- Acknowledgement of our hosts – City of Armadale
- Acknowledgement of BA Sponsors
- Introduce current Board Members – Henry Zelones, Bernadette O'Connor,
- And Lynda Rose Admin Officer
- Acknowledgement of Special Guests – Nicole Lockwood

Apologies – Kim Power and Nina Atiya

Minutes of Previous AGM: Recommend the AGM minutes of the 24th of September 2020 be approved as distributed. **Moved by Laurie Sargeson - carried**

Annual Chairman's Report: Recommend the Chairman's report be received.
Moved and by Laurie Sargeson - carried

Financial Report for 2018-2019: As a Tier 1 Association there is no longer a requirement for a full annual audit. Recommend the Report be received.

Moved by Mayor Ruth Butterfield. carried

Declaration of Voting Members: President requests if you are not a member that you do not vote.

Appointment of a Chair to conduct the elections:

The Chairman appointed the Admin Officer, Lynda Rose, to conduct the annual elections of Board and Office Bearers Members

Declaration of Proxies: Nil

Nominations for the Board of Management: Nominations were received in writing from Bernadette O'Connor, Natalie Crosswell, Frances Thornton, Stephen Anthony, and John Hardy. **There being no further nominations from the floor, the Chair declared Bernadette O'Connor, Natalie Crosswell, Frances Thornton, Stephen Anthony, and John Hardy elected as Members of the Board of Management.**

Current Board members who were elected at the last AGM for a 2year term were Henry Zelones, Nina Atiya, Kim Power, Vicki Clarkson and Joanna Minney. Due to other commitments Vicki and Joanna has retired from the board.

Election of Office Bearers

Nominations as Officer Bearers were received from Henry Zelones, Natalie Crosswell,



Business Armadale Chamber of Commerce

Bernadette O'Connor and Stephen Anthony.

There being no further nominations the Chair declared the following Office Bearers to the Board of Management.

Election of Office Bearers:

President/Chair – Henry Zelones

Deputy President/Chair - Natalie Crosswell

Secretary – Bernadette O'Connor

Treasurer – Stephen Anthony

Meeting closed: 6.30pm

Post meeting guest Speaker Nicole Lockwood, Nicole's presentation was on the history, formation and objectives of Infrastructure WA.

Signed
Henry Zelones OAM LGM JP